

Cost Center Variant for Time Entry

QUICK REFERENCE GUIDE

Use this procedure to use the Cost Center Variant.

Cost Center Variant for Time Entry

Perform this procedure when you need to have the cost center added to the Personnel Number Selection for Fast Data Entry. This can be used to load all active employee pernr's into the selection section to entry the wage types and amounts for county fee employees.

Prerequisites:

- **Employee is active in KHRIS**
- **You have access to the employees**
- **You want to enter all the employees in your cost center and their time entry data, including regular wages, overtime and other time entries.**



Enter the Transaction code (**CAT2**) in the command field

Click the **green check**

Personnel Number Selection for Fast Data Entry

Further selections
Search helps
Sort order
Org. s

☐ Today
 ☐ Current month
 ☐ Current year

☐ Up to today
 ☐ From today

☒ Other personnel

Period

Payroll

Selection
 Personnel Number
 Employment
 Time recording administrator

Find Variant

Variant	<input type="text"/>	
Environment	<input type="text"/>	
Created by	<input type="text"/>	
Changed by	<input type="text"/>	
Original Language	<input type="text"/>	

Click the **Get Variant** button. This will open the **Find Variant** Window.

Delete your employee ID in the **created by** field

Click the **Copy** button

☐ Today
 ☐ Current month
 ☐ Current year

☐ Up to today
 ☐ From today

☒ Other personnel

Period

Payroll

Selection
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ABAP: Variant Directory of Program RPLFST01

Variant Catalog for Program RPLFST01

Variant name	Short Description	Environment	Protected	Changed by	Last Changed on
006 000ASB MGR	ASB MGR	A			
00_COST CENTER	Display the cost Center	A	X	NGW0006	03/22/2015
01200	D Alexander	A			
01204	design	A			
01206	right of way	A			
01210	Materials	A			
01212	fleming garage	A		MJW0153	05/09/2012
01214	structures admn	A		MJW0153	11/04/2013
01216	Fleming Traffic	A		MJW0153	08/26/2011
01218	Roadside	A		MJW0153	07/18/2011
01234MUHLPP	Lyndsey Payne	A			
020200	D Donovan	A		JTW0232	01/10/2012
020201	D Donovan1	A			
02212	Equip Mechanics in counties	A			
02214	fleming structures	A		MJW0153	01/10/2012
02216	conlin moore	A			
02218	fleming roadside	A		MJW0153	08/26/2011
03200	G Lewis	A		JTW0232	05/09/2012

Select the 00_COST CENTER varinat.

Click the **green check**

Personnel Number Selection for Fast Data Entry

Further selections Search helps Sort order

Period

☐ Today ☐ Current month ☐ Current year

☐ Up to today ☐ From today

☒ Other period

Period To

Payroll period

Selection

Personnel Number	<input type="text"/>	<input type="button" value="→"/>
Employment status	<input type="text"/>	<input type="button" value="→"/>
Cost center	<input type="text" value="39111*"/>	<input type="button" value="→"/>

Enter the your cost center with an asterisk in the **Cost Center** field

Click the **Execute** button